

Date

# Village of Brooklyn Sign Permit Application

Application #

Applicant:

Phone:

Applicant's Address:

Sign Location (property address):

Zoning Classification:

Contractor:

|               |                    |           |                 |
|---------------|--------------------|-----------|-----------------|
| Type of Sign: | Freestanding       | Lighting: | Internal        |
|               | Wall               |           | Reflected       |
|               | Marquee/Awning     |           | Other (specify) |
|               | Portable Temporary |           | No Lighting     |
|               | (from              | to        | )               |

Sign Dimensions:

Total Square Feet:

Building width:

Estimated value of sign:

**Attach the following:**

- Site plan showing sign location, location of building(s) and other structures, location of property lines and other signs on the building or property.
- Elevation drawings of the proposed sign
- Caption of the proposed sign
- Plans indicating the scope and structural detail of the work to be done, including details of all connections, guy lines, supports and footings, and materials to be used.

I certify that the information submitted and the accompanying attachments are true and correct to the best of my knowledge.

\_\_\_\_\_  
*Applicant*

\_\_\_\_\_  
*Property Owner- signature required*

*(This section to be completed by Village of Brooklyn)*

Application reviewed by:

Zoning Administrator  
Planning Commission

\$25 fee paid  
Electrical Permit #

Approved

Denied

Conditions (see back of permit)

\_\_\_\_\_  
*Zoning Administrator*

\_\_\_\_\_  
*Date*

*Note: The Planning Commission meets on the 3<sup>rd</sup> Monday of each month if there are matters to consider. Applications must be received by the Thursday preceding the scheduled meeting.*

View the Municipal Code Sign Regulations at [www.villageofbrooklyn.com](http://www.villageofbrooklyn.com)