

## BROOKLYN VILLAGE COUNCIL MINUTES

February 8, 2016

Minutes of a regular meeting of the Brooklyn Village Council held on Monday, February 8, 2016, at 6:00 p.m. at the Brooklyn Village Office Building, 121 N. Main Street, Brooklyn, MI.

Trustees and Officers present: Cr. Douglas, Jenson, Bliven, Co. Douglas, Lutz, DeJeu

Absent: Roberts

Others present: Linderman, Guetschow, McCutcheon

Motion made by Cr Douglas, supported by Co Douglas, for approval of Agenda with the amendment to table the Action Item 10.a. Resolution 2016-03 – Senate Bill 571. Ayes: All

Motion made by Jenson, supported by Bliven, to approve minutes of January 25, 2016 meeting.

Ayes: All

Public Comment: None

### Reports:

**Code Enforcement** – Miller reported that with the weather being what it has been he has limited issues with snow clearing of sidewalks. He is following up on a few complaints of junk storage on properties.

**Fire Department** – Cota reported that all activity is down from numbers of the previous year at this time. There were 23 calls in the Village in January 2016. They issued 5 Burn Permits for the Village Open Burn date in January. The department participated in a recent test of the new digital radio system being proposed for the county. Coverage is running at 98.32% compared to 85% coverage with the current system.

**Financial** – The report for period ending January 31, 2016 was presented and noted as received by DeJeu.

**Jackson County** – Duckham reported that once the proposed surcharge on telephone bills goes into effect then the new digital radio system will be at the top of the list. The county has issued a Memorandum of Understanding to the league regarding the proposed minor league baseball park at the County Fairgrounds. The County has given their approval to purchase 7 new patrol vehicles by the Sheriff's Office. JDOT has announced that they will not be charging for dust control services and the county will be implementing a "Wedging" system to repair potholes on county roads.

**Police Department** – None

Public Hearing – None

### Communications

**Columbia Township Sewer connection** – Guetschow noted that this fee would be for new connections only. Kotsch stated that this fee would come out of the fee that the Village currently has in place of \$2,000 each for water and sewer. Guetschow stated that we would not be looking at changing our fee at this time.

OSB Community Bank President/CEO introduction letter – DeJeu acknowledged the change in leadership of the bank.

#### Discussion

Napoleon Township O&M Agreement – Guetschow noted that he had already sent copies of the proposed agreement with changes noted in red from Attorney Lucas. Guetschow and Kotsch will be attending a meeting on February 9, 2016. Napoleon Township will act first on the agreement and then the Village will respond. Guetschow will update the council at the next meeting.

Telephone Use #114 Personnel Policy & Procedures Manual update – discussion ensued on the matter centered mainly on the stipend to the Village Clerk. Council members were spilt on their feelings on the issue and no action was taken. DeJeu ended the discussion stating that Guetschow was hired to manage and he should be allowed to do so at his discretion.

Street Name/Address Committee – Case Road versus N Mill Street – Guetschow asked for discussion and guidance on the prospect of changing road names in the Village. The Council was adamant that their position remains the same. The Village will not be changing any street names.

#### Action Items:

Resolution 2016-03 – Senate Bill 571

This item was tabled per earlier motion by Cr Douglas.

#### Staff Reports

Director of Public Works – K Kotsch reported that the pump that was discussed at last meeting would not need to be replaced. Repairs would be covered by the company that was hired to perform maintenance on the pump.

Manager – J Guetschow reported that three responses were received for bids to perform the annual audit for the Village. There were no significant differences in the firms responding. Two of the firms made comparable offers and the third was approximately \$4,000 lower. The Finance Committee will discuss the proposals and give their recommendations to the Council at a later date. Guetschow and Kotsch will be attending a meeting with Country Market on February 10, 2016. This meeting will be to discuss the possibility of annexing them into the Village. Guetschow asked if there was any interest in a seminar for those holding or wishing to hold public office. He will be in contact with those Council members that have terms expiring. Guetschow has a vacation coming up in May and asked it was acceptable to leave on Saturday instead of waiting until after the Council meeting on Monday. He was told that it was his vacation time to use as he wishes.

Motion made by Co. Douglas, supported by Lutz, to authorize payment of bills. Ayes: All

Meeting adjourned at 6:38 p.m. by President DeJeu.

Mick Linderman, Village Clerk