

BROOKLYN VILLAGE COUNCIL MINUTES

September 26, 2016

Minutes of a regular meeting of the Brooklyn Village Council held on Monday, September 26, 2016, at 6:00 p.m. at the Brooklyn Village Office, 121 N. Main Street, Brooklyn, MI.

Trustees and Officers present: **Bliven, DeJeu, Jenson, Lutz, Roberts**

Absent: **None** Others present: Guetschow, Linderman, McCutcheon

A moment of silence was observed in memory of Dale Cryderman.

Motion made by **Jenson**, supported by **Krauss**, to approve the Agenda. Ayes: All

Motion made by **Jenson**, supported by **Bliven**, to approve minutes of September 12, 2016 meeting. Ayes: All

Public Comment:

D VanHoof, Post Commander Brooklyn American Legion Post #315, discussed the possibility of placing a "Veteran's Memorial" on the Village Boulevard in partnership with the Knights of Columbus 4th Degree Jackson Assembly.

Reports:

Financial –A motion to approve the report dated August 31, 2016 was made by **Lutz**, supported by **Roberts**. Ayes: All

Police Department – Chief Elwell presented 2 months' worth of reports.

Communications:

A letter from J Peters dated 8/15/16 was noted as received. She expressed concerns for traffic safety in the area around Tiffany and Constitution.

A letter from J Neely dated 9/17/16 was presented. He was responding to issues regarding a fallen tree over the Kedron Drain next to his property at 125 Irwin.

A letter from G Snyder dated 9/17/16 was presented. This was in response to Mr. Neely's letter.

Discussion:

Ballot Proposal – Street Millage restoration (part 2). Council members discussed the importance in spreading the word on the reason for this item being on the ballot in November.

Action Items:

A motion was made by **Krauss**, supported by **Jenson** to approve the addition of Electronic Mail Retention Policy #133 to the Personnel Policy & Procedure Manual. Ayes: All

A motion was made by **Lutz**, supported by **Roberts** to approve the addition of Records Management Policy #134 to the Personnel Policy & Procedure Manual. Ayes: All

A motion was made by **Lutz**, supported by **Jenson** to approve the Resolution 2016-16: Traffic Control Order – Constitution Avenue.

Ayes: Roberts, Bliven, Lorenz, Lutz, Krauss, Jenson, DeJeu **Nays: None**

A motion was made by **Lutz**, supported by **Krauss** to allow the Village Manager to cast the vote for the incumbent candidates for the MML Liability & Property Pool director positions. **Ayes: All**

A motion was made by **Lutz**, supported by **Jenson** to approve the placement of a Veteran’s Memorial on the Village Square between the flagpole and the gazebo as requested by the Brooklyn American Legion Post #315. **Ayes: All**

A motion was made by **Jenson**, supported by **Roberts** to approve the closure of Main, Monroe, and Chicago Streets on 9/30/16 from 4:30 pm until 5:30 pm for the annual Homecoming Parade. **Ayes: All**

Staff Report:

Director of Public Works – Kotsch noted the hydrant flushing has been completed, the wood chipper will be out the week of 10/3 – 10/7, the leaf vacuum will be out starting 10/17, and Phase 1 of sidewalk replacement has been completed.

Manager - Guetschow presented his report to Council which was included in the packet.

Other –

Roberts asked that thought be given to planting “Memorial Trees” in Swain’s Park for Dale Cryderman & Bob Sieghart.

DeJeu mentioned that visitation for Dale Cryderman would be from 5:00 – 8:00 pm on Friday at the Presbyterian Church and Memorial Services will be held at 2:00 pm on Saturday.

A motion to authorize payment of bills presented in the Open Invoice Report was made by **Jenson**, supported by **Lutz**. **Ayes: All**

Meeting adjourned at 6:543 p.m. by President **DeJeu**.

Mick Linderman, Village Clerk