

**BROOKLYN VILLAGE COUNCIL MINUTES**  
**November 13, 2017**

Minutes of a regular meeting of the Brooklyn Village Council held on Monday, November 13, 2017, at 6:00 p.m. at the Brooklyn Village Office, 121 N. Main Street, Brooklyn, MI.

Trustees and Officers present: **Bliven, DeJeu, Jenson, Lutz, Roberts, Lorenz, Krauss**  
Absent: None. Others present: **Guetschow, McCutcheon**

Motion by Lutz, supported by Jensen, to approve the Agenda as presented. **Ayes: All**

Motion by Lutz, supported by Roberts, to approve the Minutes of October 23, 2017. **Ayes: All**

**Public Comment:**

Tom Knutson handed envelopes to Council containing letters from M-124 businesses that do not support CIA approval. Tom stated these letters were from "all but one" of the businesses on M-124. Tom stated the businesses will take legal action if M-124 (Wamplers Lake Rd) is included in the CIA district.

Tom Knutson expressed his dissatisfaction that there were not any Christmas Lights on Wamplers Lake Rd.

Tom Knutson discussed annexation of Polly's Country Market in relation to water lines. He stated if this goes through, contact Knutson's as Brooklyn does not "own" the water lines. He stated annexation needs to be negotiated with Knutson's.

Keith Kotsch from DPW asked to approach Council. He expressed that Village of Brooklyn Retirees with a planned retirement date should be paid at least partial PTO balance if any is left in their PTO balance. He understands excluding those who are terminated or do not give any notice from PTO pay out. Keith mentioned some retirees hang on to some balance as they may need it at time of a disability as there is 30-day window with no payment.

**Reports:**

Code Enforcement Officer- No report.

Fire Department- Chief Cota referred to attached report

Financial- Report received for period ending Oct. 31, 2017

Jackson County Representative- Commissioner Duckham discussed:

JCDOT will be working on figuring out the Moon Lake Rd bridge project- cost of project projected at \$900,000

Road Construction will go through this week and then stop for the season

Tragic accident at S Curve on McCain Rd. has facilitated installing rumble strips at this location; accident was caused by the driver not stopping at the stop sign

Time for snow removal and pothole repair

Fair Grounds are discussing plan for new Convention Center

Police Department- Chief Elwell referred to attached report. Department passed LEIN audit and MCOLEs audit.

Others: None.

**Communications:**

Michigan Department of Transportation-Act 51 Audit letter reviewed.

Notice of Public Hearing: Capital Improvement Plan (proposed)- per Village Manager, Planning Commission would like to receive comments from Council.

MML Release: MI Supreme Court Decisions on Dark Stores- per Village Manager this is favorable to municipalities.

Reuters Article: Cell Phone Distraction- article provided by Village Manager about walking and texting.

Public Hearing: None

#### Discussion

##### Corridor Improvement Authority

Ordinance No. 2017.12.01 (draft)

PA 280 of 2005 (CIA statute)

Ordinance No. 2008.07.02 (DDA)

PA 197 of 1975 (DDA statute)

- All above listed materials were provided for comparison by the Village Manager
- President DeJeu stated that there is nothing in the CIA statute that is not in the DDA statute; does not extend any further powers to the Village Council; CIA is only a recommending body-Village Council has final approval authority.
- P. Bliven asked how the DDA is funded as far as if current downtown events have to be “self-sustaining.” Village Manager confirmed that local businesses collect donations toward events.
- S. Roberts asked if under new CIA plan would the Village gain TIF funds and what the funds could be used for; the Village Manager stated funds would be captured and CIA projects would be up to the CIA and then the Village Council to approve, these projects would promote economic development.
- P. Bliven asked if the Village reaches out to other businesses; Village Manager stated the Chamber of Commerce Board has discussed the CIA and should be sending a letter of support.
- President DeJeu asked if we do not move forward with the CIA, does the Village lose grant opportunities; Village Manager stated without a DDA or a CIA the Village could not apply for specific grants.
- President DeJeu asked about what funds would be collected if the DDA “sunsets”; Village Manager stated you can have both a DDA and a CIA, but cannot capture TIF funds from both Authorities at the same time (one or the other).
- S. Lutz asked what is the rate of capture for CIA if it moves forward; Village Manager reports this unknown at this time and would take time to do the math.
- President DeJeu opened a conversation with Tom Knutson; Council President discussed the purpose with T. Knutson, clarifying that the CIA would retain tax dollars that would be captured by the Village instead of releasing these funds to other taxing jurisdictions; T. Knutson stated there are 5 other ways that the CIA can capture funds other than taxes.
- It was stated that the Village Council would clarify if there is any extra authority in relation to the CIA rather than the DDA.
- Janet Knutson suggested the Village Attorney review the statutes.
- M. Schepeler from the Exponent stated that saying the Chamber of Commerce is behind the CIA is “misleading.”
- Clarification was offered that the Village Council will vote on the CIA on December 11<sup>th</sup>.

#### Action Items:

Event Street Closures: Motion by **Krauss**, supported by **Jensen**, to approve the upcoming Event Street Closures. **Ayes: All**

Resolution 2017-23-Authorization to Participate in the RRC Program: Motion by **Roberts**, supported by **Krauss**, to approve Resolution 2017-23. **Ayes: All**  
Escrow account with Lucas Law-DPW Garage retainage: Motion by **Lutz**, supported by **Krauss** to approve the Escrow account with Lucas Law-DPW Garage retainage. **Ayes: All**  
2017 Ford F-550 Truck-Financing: Motion by **Roberts**, supported by **Lutz** to approve financing of the 2017 Ford F-550 Truck-Financing with Old National Bank. **Ayes: All**  
Personnel Policy and Procedures Manual amendments:  
Motion by **Roberts**, supported by **Lutz** to approve the amendment to #302-Leaves of Absence: Bereavement Leave. **Ayes: All**  
Motion by **Roberts**, supported by **Lutz** to table the decision on amending #305-Paid Time Off (PTO) until the next Village Council meeting. **Ayes: All**

Staff Reports:

Director of Public Works

- There has been attempts and delay on trying to find contractors to provide quotes to build an 8-foot fence that encloses the DPW garage property; DPW is wanting to hold these funds until FY 2019 as winter is approaching; in FY 2018 this line item would be used to build a structure (walls and roof) for salt storage.
- Decorative Reindeer are here – Brighton Tree Service has offered their equipment at a reasonable rate to hang Christmas decorations in the Village.

Manager

- Covered certain items in Manager report.
- Yeo and Yeo will present audit results at next Village Council meeting.

Other-None

Authorize Payment of Bills: Motion by **Jensen**, supported by **Krauss**, to approve to payment of the bills. **Ayes: All**

Meeting adjourned at 7:19 p.m. by President DeJeu.

Minutes taken by Kara Lorenz, Village Trustee  
Deputy Village Clerk