

**AGENDA**  
**November 27, 2017; 6:00 p.m.**  
**BROOKLYN VILLAGE COUNCIL**

Minutes of a regular meeting of the Brooklyn Village Council held on Monday, November 27, 2017, at 6:00 p.m. at the Brooklyn Village Office, 121 North Main Street, Brooklyn, MI.

Trustees and Officers present: **Roberts, Bliven, Lorenz, Lutz, Krauss, Jenson, DeJeu**  
Absent: **None** Others present: **Guetschow, Linderman, McCutcheon**

Motion by **Jenson**, supported by **Krauss**, to approve the Agenda as presented with the addition of Item 8.i. - Public Comment and Action Item 9.g. - Resolution 2017-24 – Signature Authority.  
Ayes: **All**.

Motion by **Lutz**, supported by **Jenson**, to approve the Minutes of November 13, 2017 with the correction of spelling of Trustee Jenson’s name. Ayes: **All**.

Public Comment:

Yeo & Yeo – FY 2017 Audit Report: J Schierbeek presented the report which was included in the packet. He noted that the opinion given was that the financials were presented “fairly” which is the best opinion possible.

T Knutson passed out a letter from a property owner stating that they were against the C.I.A. He also mentioned the potential of recovering the hotel “Bed” tax for use by the Village.

P Bliven spoke of his concern for the safety of pedestrians attending events in the Village. He suggested that the Village pass an ordinance banning the throwing of “candy” from vehicles during our parades.

Reports:

Motion by **Lutz**, supported by **Jenson**, to accept the Financial Report for the period ending October 31, 2017. Ayes: **All**.

Communications:

MML Elected Officials Training – noted that training for elected officials is available for those interested.

Oh, These Irish Hills – Christmas Gala Flyer – 6<sup>th</sup> Annual Christmas Gala December 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup>.

Discussion:

Corridor Improvement Authority:

Email Blast dated November 16, 2017 – letter was sent to all Chamber members was presented. This listed links to obtain additional information on a C.I.A .

Brooklyn-Irish Hills Chamber of Commerce letter dated November 20, 2017 was presented. This letter was from the Chamber stating their support of the proposed C.I.A.

General Law Village Act (Public Act 3 of 1895). A copy of this act was made available for future reference by Council members.

Handbook for General Law Village Officials (Chapter 19-21). Information provided to Council members for future reference.

#### Health, Dental & Vision Insurance

Information was presented by Guetschow comparing the two proposals for insurance coverage to Village employees for the upcoming calendar year. Discussion followed regarding the differences between the quotes from Blue Cross Blue Shield and Priority Health.

Public Comment – None

#### Action Items:

Motion by **Roberts**, supported by **Jenson**, to approve a change to the Personnel Policy & Procedures #305 allowing the payment of PTO time to retiring employees not to exceed 50% of the current years allocation if unused. Employee must have at least 10 years of service with the Village.

Motion was amended by **Krauss**, supported by **Lutz**, to require 20 years of service to the Village. Ayes: **2** Naves: **5**. **Amendment to Motion Failed.**

**Original motion Ayes: 5 Naves: 2.**

Motion by **Roberts**, supported by **Lorenz**, to approve the 2018 Holiday Schedule. Ayes: **All**.

Motion by **Jenson**, supported by **Bliven**, to approve the 2018 Annual Appointments. Ayes: **All**.

Motion by **Roberts**, supported by **Lutz**, to approve the 2018 Schedule of Regular Meetings for Council, Planning Commission, and DDA with the removal of May 29<sup>th</sup> the list for Village Council. Ayes: **All**.

Motion by **Roberts**, supported by **Bliven**, to approve the acceptance of the Blue Cross Blue Shield of Michigan proposal for the plan year effective January 1, 2018. Ayes: **All**.

Motion by **Jenson**, supported by **Krauss**, to approve the release of the Village Attorney's memorandum dated November 22, 2017. Ayes: **All**.

Motion by **Krauss**, supported by **Lutz**, to approve the Resolution 2017-24 Signature Authority for all financial transactions. Ayes: **All**.

Staff Reports:

DPW Director Kotsch stated that the parade went well except for a problem with traffic resulting from the reopening of Callaghan's which allowed vehicles to avoid our road closures by going through the parking lot. He also stated that the Village may have to address the issue of "candy" being distributed during our parades.

Village Manager: Guetschow stated that the "Open Burning" dates this winter will be on the last Saturday's in January, February, and March of 2018 with approval from Columbia Township Fire Department. He also stated that the Village Office may be on limited hours during the upcoming Holiday Season.

Motion by **Jenson**, supported by **Krauss**, to authorize payment of bills presented in the Open Invoice Report. Ayes: **All**.

Meeting was adjourned at 7:10 p.m. by President **DeJeu**.

Respectfully submitted,

Mick Linderman, Village Clerk