

**Billing Update - Residential  
Water/Sewer Service  
Village of Brooklyn  
121 N Main St., P.O. Box 90  
Brooklyn MI 49230-0090  
(517) 592-2591**

Type of Change	<input type="checkbox"/> Change of Address <input type="checkbox"/> Empty/unoccupied units <input type="checkbox"/> Property Sold <input type="checkbox"/> Other(describe on back)
Effective Date	
Account Number	
Property Address	
Property Owner: (Name, Address, and Phone Number and email)	
Send bills to: (**see below) (Name, Address and Phone Number)	

**\*\*\*\*Water and Sewer bills are ultimately the responsibility of the property owner. Failure to make timely payments may result in additional service charges and discontinuation of service.**

The Village does not pro-rate utility bills. Bills are sent on the first of the month for the previous month's usage. The new owner will be billed on the first of the month following the effective date reported above.

\*\* I certify that the foregoing information is true and correct as of this date. I recognize my responsibility for water and sewer service fees and authorize the Village to send bills to the party listed above.

**Check box:** I ( do  do not) request a copy of the bill to be sent to me. (**\$10 annual fee must accompany request for duplicate bill**)

Property Owner \_\_\_\_\_ Date \_\_\_\_\_

Internal Use:
Master Account Changed on _____ Date _____ By _____